



7300 Grubb Road
 McKean, PA 16426
 814.790.4973
whoisgrace.com
 rentals@whoisgrace.com
 mindy@whoisgrace.com

GRACE NON-MEMBER Facility Rental Request/Agreement Form

This form will be copied, one to be kept by the church, the other given to the user.

Today's Date: _____ Requested by: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Primary Phone: _____ Secondary Phone: _____
 E-mail: _____ Fax: _____
 Rental Date: _____
 Rental Time: _____ from _____ to _____
 Type of Event: _____

Rooms/ Prices

All rooms are priced for 4 hours of usage. Additional costs apply for longer periods. Please check all that apply.

SMALL GROUP ROOMS
<input type="checkbox"/> Classroom A1 (fits approx.70 w/ no tables)
<input type="checkbox"/> Classroom A2 (fits approx.40)
<input type="checkbox"/> Classroom A3 (fits approx.20)
<input type="checkbox"/> Conference Room (fits approx.15)
Each additional hour for above rooms

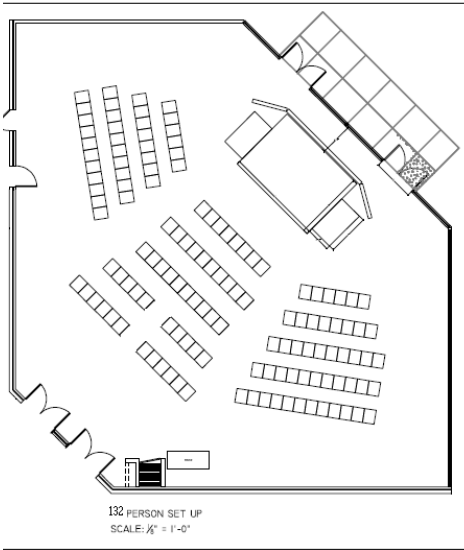
LARGE GROUP ROOMS
Commons (fits approx.250)
<input type="checkbox"/> For up to 50 people
<input type="checkbox"/> For more than 50 people
Cafe/ Kitchen (fits approx.60)
<input type="checkbox"/> For up to 60 people
Gym/Youth Room (fits approx.150)
<input type="checkbox"/> For up to 50 people
<input type="checkbox"/> For more than 50 people
Each additional hour for above rooms
TOTAL

SPECIALTY ROOMS
<input type="checkbox"/> Worship Center
Room Rate
Each additional hour (# hrs.)
Tech Oversight [required] (# hrs.)
Kitchen
<input type="checkbox"/> Basic use of Kitchen – no equipment use
<input type="checkbox"/> Any Equipment Usage – (training required; includes)
<input type="checkbox"/> We will be offering childcare(Child abuse clear- aness and criminal record check must be provided)
CUSTODIAL *each additional room \$10
<input type="checkbox"/> Events for up to 100 people (one room)
<input type="checkbox"/> More than 100 people (one room)

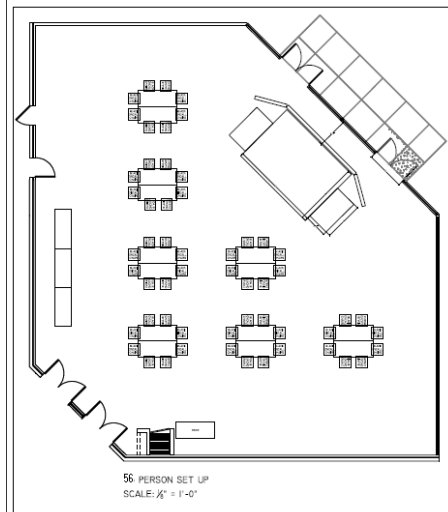
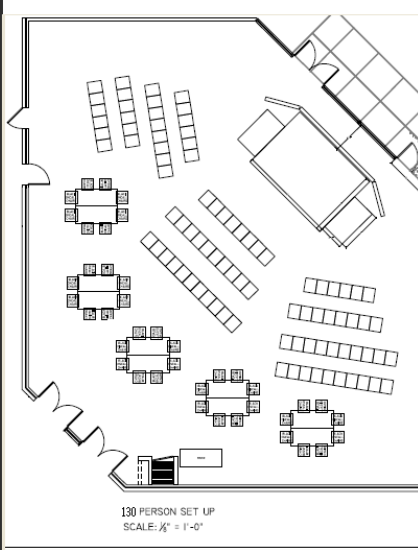
SECURITY DEPOSIT
Security deposit (required with all rentals and returned at the end of event)

TOTAL of All Sections

A



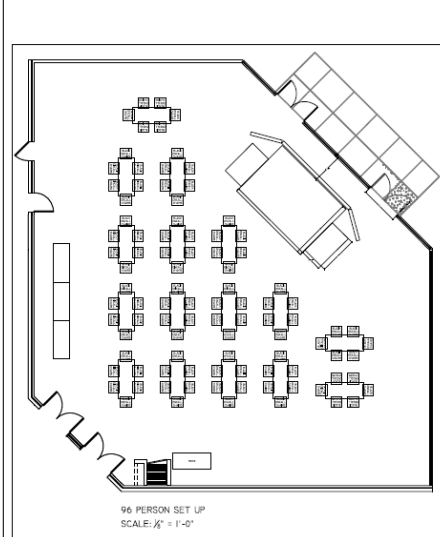
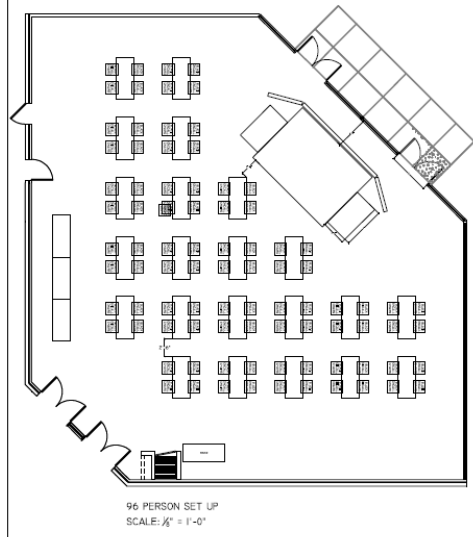
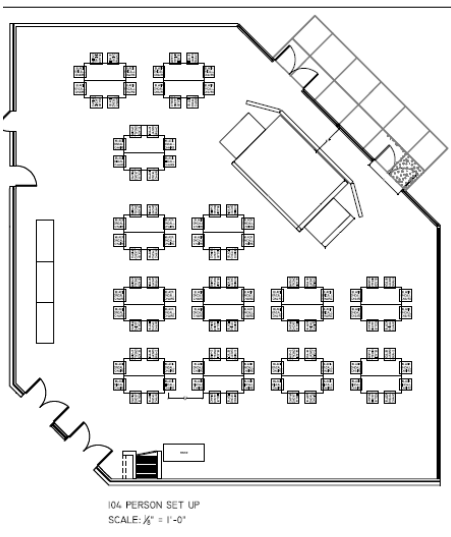
B



A 90-120

B 90-120

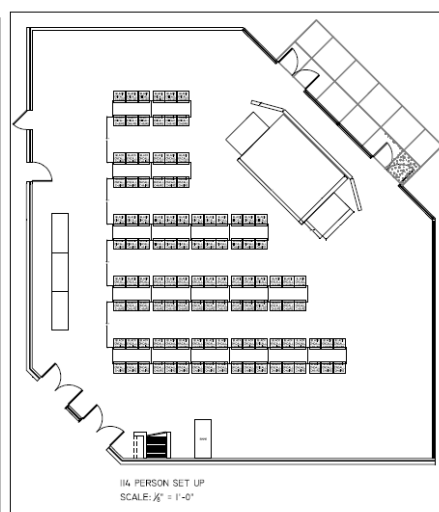
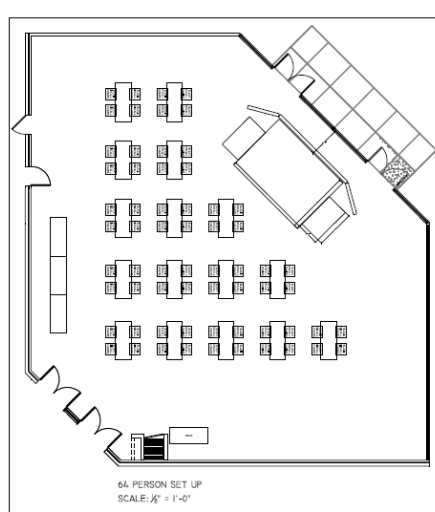
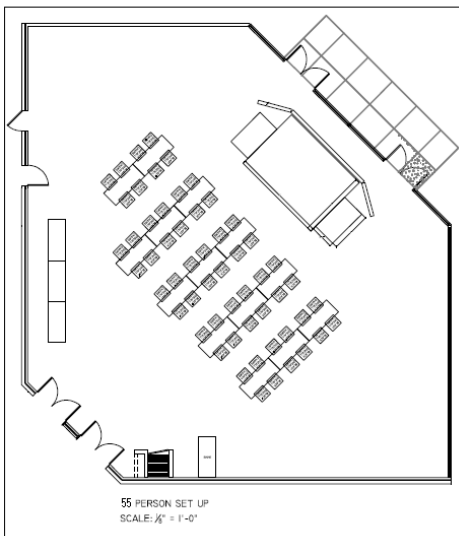
C 30-60



D 60-115

E 90-175

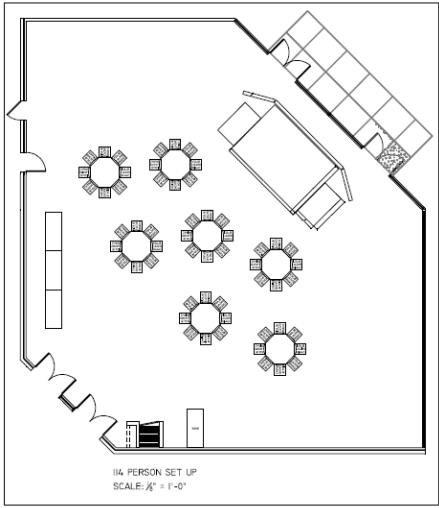
F 50-90



G 30-60

H 50-120

I 60-125



J 30-60